

## Personal Data Protection - Notification

### 1. Identity of the Data Controller

Pursuant to the Law No. 6698 on Protection of Personal Data ("KVKK"), your personal data will be processed by our Company, in its capacity as the Data Controller and in line with business goals, by being used, saved, stored, updated, transferred and/or classified as explained below. In this context, we submit the following for your information under our liability for disclosure in order to ensure that we act in accordance with the relevant regulations.

### 2. Processing Personal Data and the Purposes Thereof

In line with the following goals, our company will transfer your personal data to physical archives and IT systems and store them on both digital and physical media for a period adopted in the respective policies of our Company or stipulated in the legislation:

- To record your address and other required contact information to be able to contact you in order to inform you of relevant campaigns and discounts and current developments within the scope of our company's sales and marketing activities,
- To edit all records and documents that will set the basis for transactions in electronic (internet/mobile, etc.) or printed medium,
- To be able to provide information to public officials on issues related to public safety upon request and as stipulated by legislation,
- To "take into account the interests of our customers" and inform them on the projects and campaigns they may be interested in with a view to providing them with better services,
- To improve customer satisfaction,
- To be able to evaluate customer complaints and suggestions related to our services,
- To be able to fulfill our legal obligations and exercise our rights arising from the applicable legislation,
- To be able to ensure coordination and cooperation between other group companies and the units of legal persons including joint ventures of companies,
- To be able to ensure security of the website used as well as other electronic systems.

### 3. The Persons to whom Processed Personal Data May Be Transferred and the Purpose of Such Transfer

In line with the goals in Article 2 of the Disclosure Text, your personal data may be transferred to public agencies and institutions, firms we cooperate with and procure services from, the other group companies of the Company, the joint ventures of companies and the databases jointly used with them depending on and limited to the reasons requiring the use of products and services offered by our Company, the tailoring of available services in line with likes, habits of use and needs, and the transfer of such data under the Law and the relevant regulations.

### 4. The Method of and Legal Reason for the Collection of Personal Data

In line with the fundamental principles set forth in the Law and based on and limited with the legal reasons set forth in Article 5 of the Law, namely the conclusion and/or performance of the contract, and the presence of the legitimate interest of the data controller on the condition that this does not violate the fundamental rights and freedoms of the person concerned as well as the presence of your explicit consent, your personal data is physically and electronically collected via applications filed orally or in writing to our Company's website, e-mail address or offices in person or through recruitment websites and human resources companies as well as information declared during interviews.

### 5. Your Rights to Protection of Personal Data

Under the legislation on the protection of personal data, you have the right to learn whether your personal data are processed or not, request information on data processing if they are processed, get information on the purpose of processing and whether they are used in accordance with these purposes, learn about the third parties at home or abroad to whom the data are transferred, request that they are corrected if they are incompletely or incorrectly processed and that the parties to whom such data are transferred are also notified on such corrections, request that they be deleted or destroyed if the circumstances for their processing do not exist anymore and such be notified to third parties receiving the data if they are transferred, file an objection if you think a consequence against you has occurred due to the analysis of the processed data exclusively via automated systems, and demand that your damages be redeemed if you incur any since your data are processed illegally.

**Pursuant to the Law, you can submit your applications regarding your personal data via the form in the link ..... or one of the following channels:**

- In person to the address **Esenboğa Havaalanı Yolu Balıkhisar Mahallesi Ankara Bulvarı No: 24 Akyurt 06750 Ankara / Türkiye** by confirming your identity, or
- To our Company's e-mail address **ik@nergizgroup.com**, or
- To our Company's address **ik@nergizgroup.com** via your secure electronic or mobile signature, or
- Through other procedures as set forth in the Law and the relevant legislation provided that your identity is confirmed.

In accordance with Article 13 of the Law, our Company will conclude application requests according to the nature of the request and within 30 (thirty) days at the latest. If the transaction requires incurring costs, the tariff set by the Board for the Protection of Personal Data will be applied. If the request is rejected, the reason(s) for rejection will be justified in writing or electronically. In the event that the information relating to your requests is not accurate and up-to-date or if an unauthorized application is made, our Company does not accept liability for such false information or requests through unauthorized application.

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## APPLICATION FORM

Applicant's Information	
Name & Surname	:
Turkish ID No	:
Nationality and	:
Passport Number	:
For Non-Turkish Citizens	:
Date of Birth	:
Mobile Number	:
E-mail Address	:
Address	:

**A. In the table below, please select the appropriate option(s) for your request for information in accordance with Article 11 of the Law on the Protection of Personal Data:**

Başvuru Konusu	Seçiminiz
Reason for Application	<input type="checkbox"/>
I want to know if your company is processing personal data about me.	<input type="checkbox"/>
If your Company is processing personal data about me, I request information on the data processing procedure.	<input type="checkbox"/>
If your Company is processing personal data about me, I would like to know the purpose of processing and whether the data are used in line with the purpose of processing.	<input type="checkbox"/>
If my personal data are transferred to third parties at home or abroad, I would like to know who my data are transferred to.	<input type="checkbox"/>
I believe my personal data are incompletely and incorrectly processed by your company, and I demand correction.	<input type="checkbox"/>
I demand that my personal data be deleted since the reasons that require the processing of my personal data do not exist anymore.	<input type="checkbox"/>
I request that my incomplete and incorrectly-processed personal data be also corrected by third parties to whom they are transferred.	<input type="checkbox"/>
I believe that my personal data which are processed by your company have been analyzed exclusively through automated systems and this has resulted in a consequence against me and I object to that.	<input type="checkbox"/>
I have suffered damages due to the unlawful processing of my personal data. I demand that the said damage be redeemed.	<input type="checkbox"/>



**B. Please document your aforementioned request within the scope of the Law if you have such documents and explain the said request in detail:**

**C. Please select the method which you would like to be notified by in relation to our response to your application:**

I want it to be sent to my address I specified on the application form.	<input type="checkbox"/>
I want it sent to my e-mail address.	<input type="checkbox"/>
I'd like to receive it in person.	<input type="checkbox"/>

We would like to point out that the application form is designed in order to clarify your relationship with our Company, fully identify your personal data processed by our Company, if any, and respond to your relevant application correctly and within the legal deadline provided. In the event that the information submitted through the form is not accurate and up-to-date or if an unauthorized application is made, our Company does not accept liability for such false information or requests through unauthorized application.

Name & Surname	:	
Date	:	
Signature	:	

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